Common Errors

In

GST Return Filing

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Overview

- Basics of returns
- Errors and rectifications in GSTR-3B
- Errors and rectifications in GSTR-1
- Challenges in GSTR-2A Recon
- Challenges in Refunds

Basics of Returns

What is a Return ?

- The term "return" ordinarily means
  - Statement of information (facts)
  - Furnished by taxpayer
  - To tax administrators
  - At regular intervals

- In any law, "filing of returns" constitutes the most important part of compliance procedure which enables
  - Govt./tax administrator to estimate the tax collection for a particular period and
  - Determine the correctness and completeness of tax compliance of taxpayers

Returns
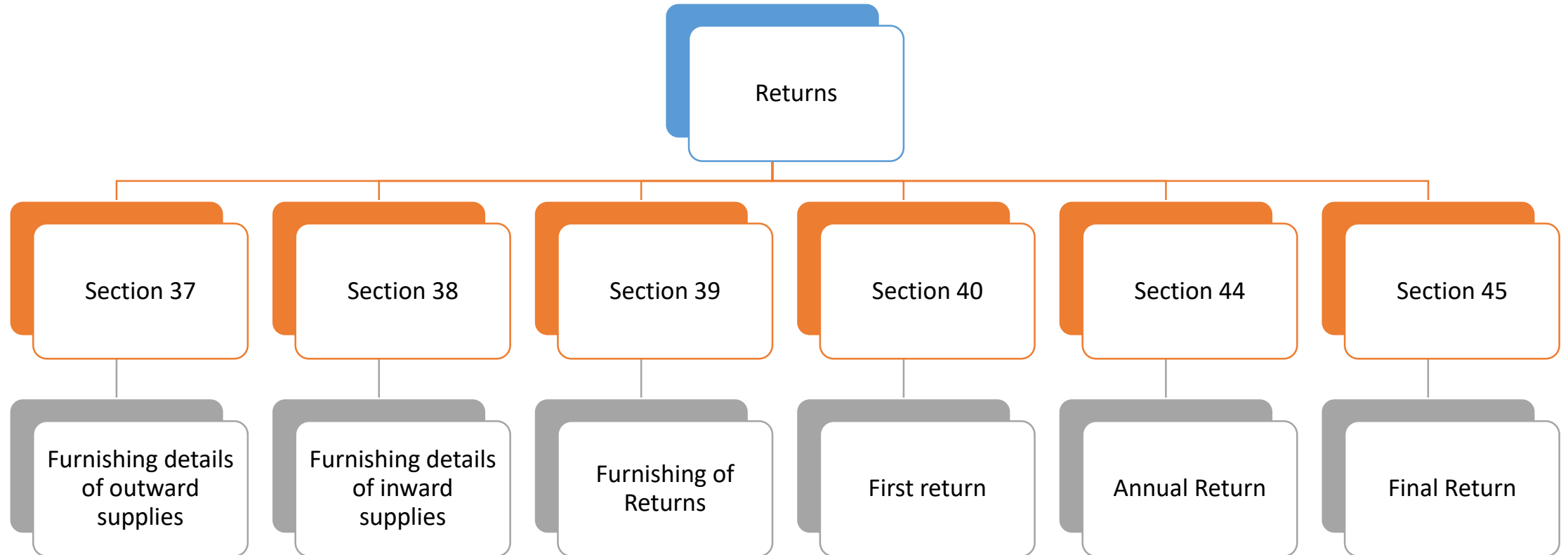
Returns- Chapter VIII of CGST Act

Returns				
	Rule 59	Form of outward supplies	GSTR-1	By 11th
	Rule 60	Form of inward supplies	GSTR-2	By 15th
	Rule 61	Form of monthly return	GSTR-3,3B	By 20th
	Rule 62	Form of quarterly return by the composition supplier	GSTR-4	By 18th /Qtr.
	Rule 63	Form return by NRTP	GSTR-5	By 20th /7 days
	Rule 64	Form of return by persons providing OIDAR	GSTR-5A	By 20th
	Rule 65	Form of return by an ISD	GSTR-6	By 13th
	Rule 66	Submission of return by a person to deduct TDS	GSTR-7	By 10th
	Rule 67	Statement of supplies through an e- commerce operator	GSTR-8	By 10th

Rectification of Errors

Circular No. 7/7/2017-GST – 1st Sept 2017

Errors in Form GSTR-3B

can be corrected in

➡ GSTR-1 ➕ GSTR-2

Automatic Reconciliation of the data and variations would be offset or added to the output tax liability of the subsequent months

As the time period for filing GSTR-2 and GSTR-3 has not been notified, the automatic reconciliation mentioned in Circular No.7/7/2017-GST can be operationalised once the above is notified

Circular 26/26/2017 – GST – 29th Dec 2017

Correction of Error at various stages

Stage of filing GSTR-3B

Error committed

<<<Before

After>>>

Steps to be followed for correction
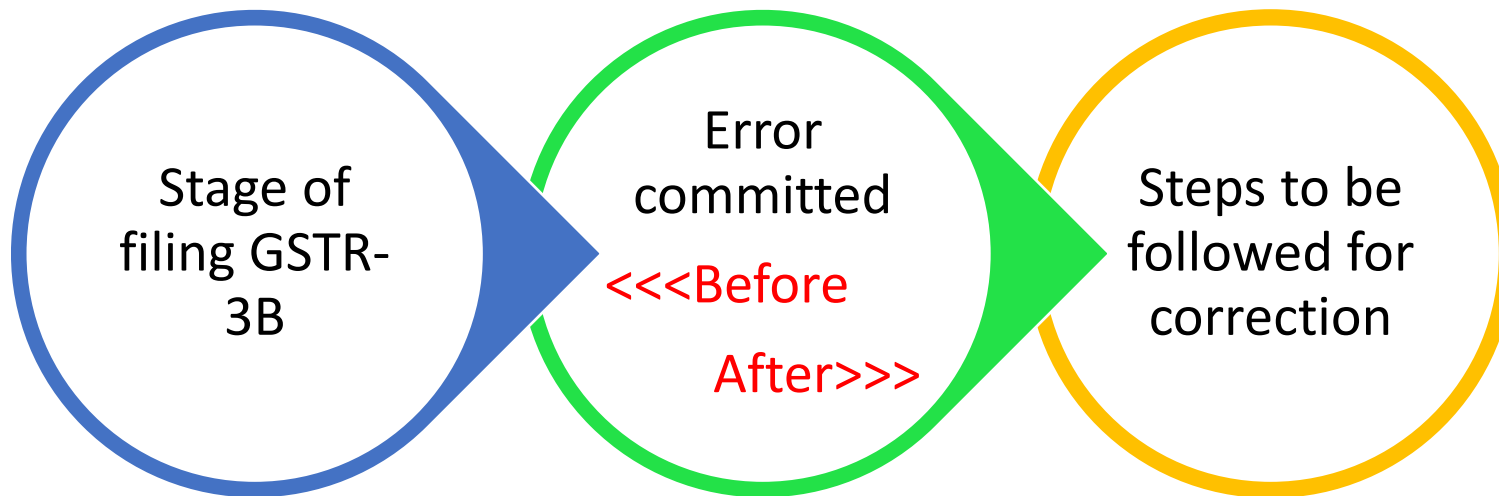
Additional Points

1. The Differential figures **cannot** be reported in GSTR-3B for the previous months, Same shall be reported on a **net basis** with the current month

2. There can be no **NEGATIVE** entries in GSTR-3B

3. Adjustments made in GSTR-3B , corresponding amendments **need to be made** in subsequent GSTR-1

Reconciliation of GSTR-1 and GSTR-3B (YTD)

Information in GSTR-3B	=	Information in GSTR-1

In case of any discrepancies the same shall be dealt in accordance with the provisions of CGST Act 2017

GSTR 3B

GSTR 1

Tax Payment

Errors in GSTR-3B

GSTR 3B: List of Tables

Table No	Description
1	GSTIN
2	Legal Name of Registered person
3.1	Liability = Outward Supplies + Inward Supplies liable to Reverse Charge
3.2	Interstate supplies to Unregistered, Composition taxable persons and UIN Holders
4	Eligible ITC = Total ITC – (T1+T2+T3) subject to apportionments
5	Exempt, Nil rated and Non-GST inward supplies
6.1	Payment of Tax
6.2	TDS/TCS Credit

Stages of filing GSTR-3B

Cash Ledger Updated → Offset Liability → Return Filed

Types of Errors

Liability	Liability was over reported
	Liability was under reported
	Liability was wrongly reported
Input Tax Credit	Input Tax Credit was over reported
	Input Tax Credit was under reported
	Input Tax Credit of the wrong tax was taken
Payment	Cash Ledger was wrongly updated
Turnover	Wrongly Reported

Errors in Table 3 of GSTR-3B

Liability was over reported-GSTR-3B

Errors	Resolutions

• 3.1 (a) Over Reported
   • Reported as Rs.50,000/- instead of 5,000/-
   • Reported Rs.9,600/- instead of 6900/-
	1. Liability may be adjusted by reducing in the return of subsequent months **or**
	
	2. Refund to be claimed where adjustment is not possible
	
	3. There cannot be a NEGATIVE entries in GSTR 3B

Liability was under reported-GSTR-3B

Errors	Resolutions

• 3.1 (a) Under Reported
    • Reported Rs 6,895 /- instead of Rs.8,695/-
 	
    • Reported Rs 2,600 /- instead of 6,200/-
	1. Liability shall be added in return of subsequent months
	
	2. To the extent short remitted, interest shall be calculated and paid @18% per annum for the Number of days of the delay.

Liability was Wrongly reported-GSTR-3B

Errors	Resolution Options
3.1 (a) Wrongly Reported • Reported as IGST Rs.100 instead of (C+S) Rs.50/- + Rs. 50/- • Reported (C+S) Rs.300/- + Rs. 300/-instead of (IGST) Rs.600/-	1. Unreported Liability may be added in the Next month return with interest, If applicable . 2. If cannot be adjusted then, adjustment may be made in the subsequent months **or** 3. Refund may be claimed where adjustment is not possible.

Wrongly updated-GSTR-3B Table No.3.1

Errors	Resolutions
• Zero rated outward supplies (With Payment of Taxes) Reported in 3.1 (a) instead of 3.1(b)	1. While filing their Form GSTR-3B return, subsequent months Net of the between 31.(a) and (b) 2. If the turnover cannot be adjusted in 3.1(a), Disclose the full value to 3.1(b) and then report 3.1(a) as NIL and carry forward the difference / unadjusted to subsequent periods

Not Disclosed

Errors	Resolutions
3.1 (d)Inward supplies (liable to reverse charge) Not disclosed and not paid 3.1 (c) and (e) : Exempt / Non GST Supplies Not disclosed in the returns	1. Disclose in subsequent periods and remit along with Interest. a) Add in Subsequent Returns not later than March b) Earlier period values can be disclosed in Table 5 of GSTR 9

Errors in Table 4 of GSTR-3B

3B Filing – Table 4- ITC

- **(A) ITC Available (whether in full or part)**
    - (1) Import of goods
    - (2) Import of services
    - (3) Inward supplies liable to reverse charge (other than 1 & 2 above)
    - (4) Inward supplies from ISD
    - (5) All other ITC
- **(B) ITC Reversed**
    - (1) As per rules 42 & 43 of CGST Rules
    - (2) Others
- **(C) Net ITC Available (A) – (B)**
- **(D) Ineligible ITC**
    - (1) As per section 17(5)
    - (2) Others

Input Tax Credit was Over reported-GSTR-3B

Errors	Resolutions

Table 4 (A)
 	
• 4 (A)(5) In place of Rs.1000/- reported as 10,000/-
 	
• 4 (A)(5) In place of Rs.3600/- reported as 6,300/-
	1. Reduce the ITC in 4A of Subsequent month.
	2. If cannot be reduced then
	   1. report it under 4B of subsequent month.
	   2. Pay the liability through cash or balance in Credit Ledger
	3. Pay interest in subsequent return if reversal creates a liability.

Input Tax Credit Under reported-GSTR-3B

Errors	Resolutions
Table 4 (A)(5) • Reported as Rs.100/- instead of Rs.1000/- • Reported Rs.4,500/- instead of Rs.5,400/-	• Input tax credit which was not reported may be availed while filing subsequent month return

Input Tax Credit was wrong reported-GSTR-3B

Errors	Resolutions

In table 4 (A)
 	
• In place of (C+S) Rs.50/- + 50/- credit reported under IGST as Rs.100/-
 	
• In place of (C+S) Rs-50/- + 50/- IGST Rs-100/-
	1. Pay (through cash)/Reverse any wrongly reported input tax credit in return of subsequent months.
	
	2. For under reported input tax credit, the same may be availed in return of subsequent months
	
	3. Interest need not be paid
	    1. Sec 77(2) of CGST Act
	    2. Sec 19(2) of IGST Act

ITC under wrong table -GSTR-3B Table No.4

Errors	Resolutions
Wrong reporting under Table 4A • 4(A)(1) IGST paid on import, but ITC claimed in table 4A(5). • ISD Credit instead of reporting under 4A(4) reported in 4A(5) Or vice versa	1. Rectify While filing Form GSTR-3B in subsequent months by reducing 4(A) (5) add in respective months 2. If adjustment is not possible, report in the correct head and reverse in Table 4B the earlier month credit. 3. IF NO such action is taken sum of Table 4A to be properly corrected and reported in Table 6 of GSTR9

ITC Not reversed

Errors

- Reporting of the Credit
  - Eligible in 4A
  - In eligible in 4D
- Eligible but attract reversal,
  - Gross Value to report in 4A
  - Reversal to report in 4B
- Error in Reversal
  - 4D reported in 4A
  - 4B reversal not made

Resolutions

1. Rectify While filing Form GSTR-3B in subsequent months by reporting it in Table 4B
2. Values can be reported even if table 4A is NIL
3. Liability can be Paid through cash
4. Can be paid through opening balance in Credit
5. Interest applicable if reversal results in short payment of taxes.

Errors in Payment of Tax

Cash Ledger was wrongly updated-GSTR-3B

Errors	Resolutions

• 6.1 In place of (IGST) Rs-100/- (C+S) Rs – 50/- + 50/-
 	
• Taxes to be remitted is C+S but in Payment challan they are remitted in IGST
	1. Right taxes to be remitted again under correct head.
	
	2. Adjustment of Double payment
	   1. Short payment in subsequent month
	   2. Excess balance in Electronic Cash Ledger can be claimed as Refund

Other disclosure errors

No Disclosure in GSTR-3B

Non Reporting

Non Reporting
- 3.1(b) Zero-rated transactions under LUT (Discrepancies during ITC refund Process)
- 3.1(c) Outward Exempted,
- 3.1(e) Non GST Supplies

Resolutions

- Can be reported in Subsequent month GSTR 3B till March
- Post March report it in Table 5 of GSTR 9

No Disclosure in GSTR-3B

Non Reporting

- Disclosure of Table no.3.2 Inter state supply to
  - URD,
  - Composition and
  - UIN

Resolutions

- Can be reported in Subsequent month GSTR 3B till March on YTD Basis

Other Common Errors

1. Non Disclosures

   1. Ineligible ITC u/s 17(5)- Table 4D – Even though the credits are not availed in GSTR 3B Table 4A, they are not disclosed. Eg: 17(5) Blocked Credits: Food, Rent a CAB etc.

   2. Table 5 :To report
      1. Disclosure Inward Exempt, Nil-rated
      2. Purchases from Composition Dealer
      3. Non-GST.

   Advantages of Reporting
      1. Reconciliation with P&LD debits, like Interest Expenditure, Depreciation
      2. Verification of missed out credits
      3. Early detection of applicable RCM Liabilities
      4. Avoidance of Interest payments.

Errors in GSTR-1

Outward Supply – GSTR – 1 – Section 37

- Every registered taxable person other than
  - an ISD
  - a NR taxable person and
  - a person paying tax under the provisions of COT or TDS or TCS,
  - shall furnish, electronically, the details of outward supplies of goods or services effected during a tax period
  - on or before the 11th of the month succeeding the said tax period or such extended time and
  - such details shall be communicated to the recipient of the said supplies within the time and in the manner as may be prescribed (Section 37).
- Details of Outward supply means details of invoices, debit notes, credit notes and revised invoices issued.

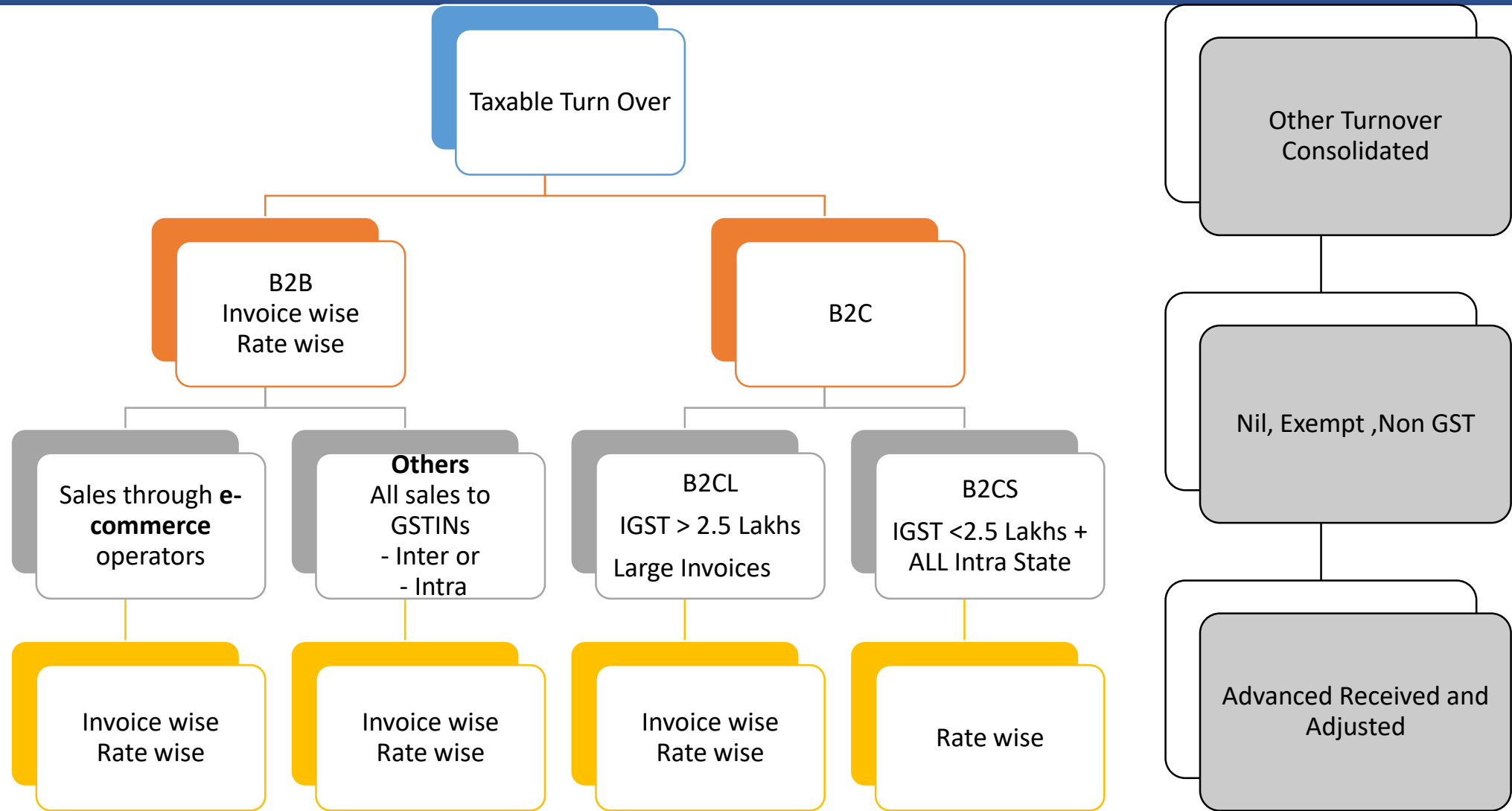# Details to be furnished in GSTR-1
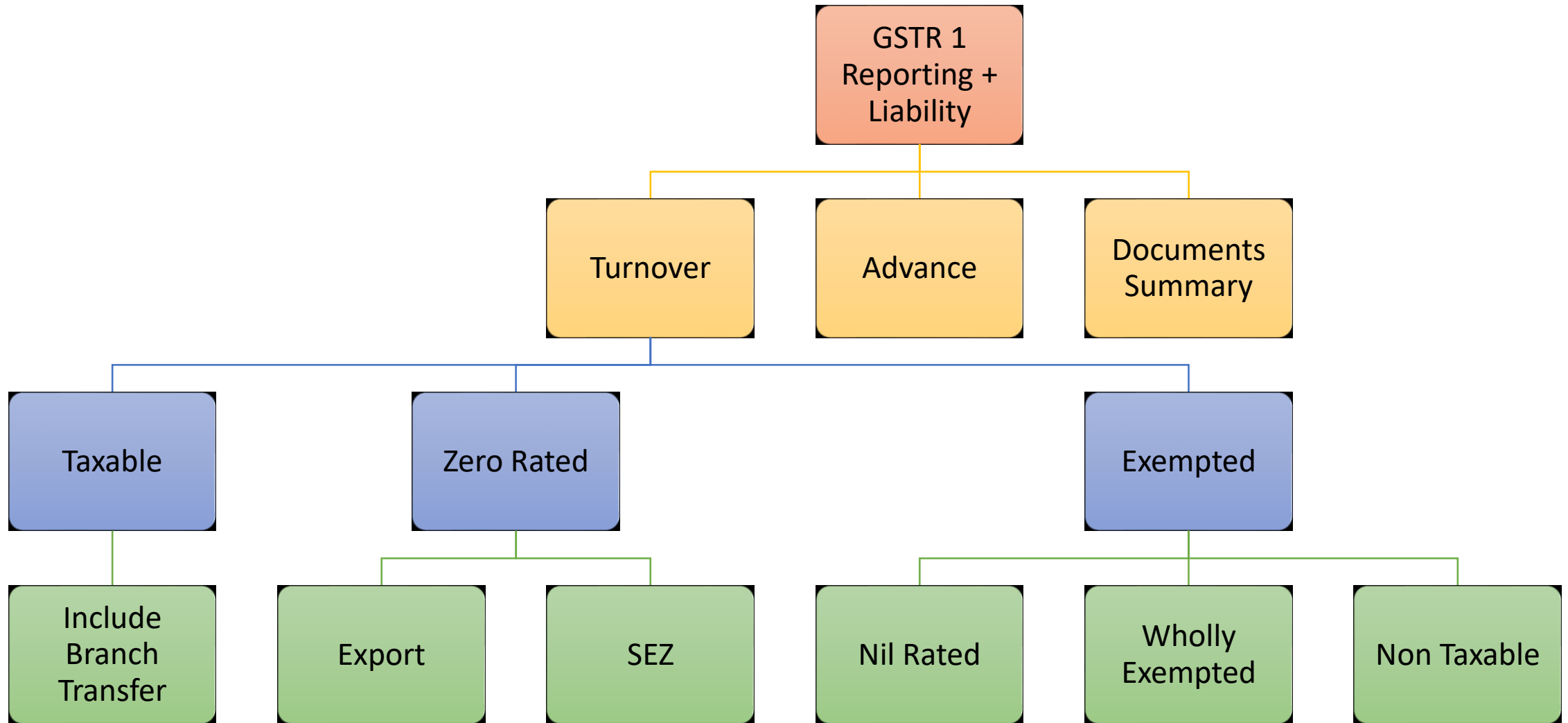
Level of Reporting

Table No	Parts	GSTR 1
1 – 3		Basic Information
4	A,B & C	B2B Invoices including RCM & E-commerce
5	A & B	Supplies to unregistered persons (Inter - state) Large Invoices > 2.5 Lacs
6	A, B & C	Zero rated supplies and deemed exports
7		B2C (Net of debit and credit notes) other than supplies covered in Table 5
8	A,B,C & D	Nil rated, Exempted and Non GST outward supplies*
9	A,B & C	Amendments in Table 4, 5 and 6 for earlier tax periods
10	A & B	Amendments in Table 7 for earlier tax periods
11A	1 & 2	Tax Liability (Advances received)
11B	1 & 2	Adjustment of advances
11A		Amended tax liability (Advance received)
11B		Amendment of Adjustment of advances
12		HSN-wise summary of outward supplies
13		Documents issued during Tax period.

Errors in Table No.4 of GSTR-1

Errors

- Wrong Data Entry
  - GSTIN
  - Invoice Number
  - Date
  - Place of Supply
  - Others

Resolutions

- Amendment to be made in the subsequent months,
- in Table No.9A
- Select old Invoice Number
- Retrieve Data
- Amend necessary particulars

Errors in Table No.4 of GSTR-1

Errors	Resolutions
B2B reported as B2C • Transaction relating to an unregistered person shown as transaction from a registered person	• Add it in Table 4 of GSTR 1 of Subsequent month • Amend B2C of previous month in GSTR 10 Note : If an Invoice is originally issued as B2C it cannot be amended as B2B later. It is applicable only for wrong reporting

Errors in Table No.4 of GSTR-1

Errors	Resolutions
• A Transaction of 4A erroneously reported in 4B i.e not attracting RCM, marked as supplies attracting RCM. ✅ Supply attract Reverse Charge	• Amendment to be made in the subsequent months, Table No.9 • Retrieve the old invoice • Unmark Supply attracting reverse charge ☐ Supply attract Reverse Charge

Errors in Table No.4….. of GSTR-1

Errors	Resolutions
• Missed out reporting • B2B Transaction not disclosure in the GSTR-1	• Add not disclosure of transaction subsequent month returns in the regular Table i.e 4A • Earlier For FY 2017-18, this restriction was there till Sept 2018, by ROD 2/2019 this is now extended till March 2019. • Any missed out transactions of 17-18 can now be reported.

Errors in Table No.4….. of GSTR-1

Errors	Resolutions

• Error in the Value reported
    • Reported with a Higher Value,
    • Reported with a Lower Value,
    • Reported with a Higher Tax,
    • Reported with a Lower Tax,
	1. Amendment to be made in the subsequent months,
	2. in Table No.9A
	3. Select old Invoice Number
	4. Retrieve Data
	5. Amend necessary particulars

Errors in Table No.4..... of GSTR-1

Errors	Resolutions
• B2B Transaction disclosed as a Deemed Exports	• Amendment to be made in the subsequent months, • in Table No.9A • Select old Invoice Number • Retrieve Data • Uncheck the line item Deemed Exports

Errors in Table No.4..... of GSTR-1

Errors	Resolutions
• B2B Transaction disclosed as Sales from Bonded WH	• Amendment to be made in the subsequent months, • in Table No.9A • Select old Invoice Number • Retrieve Data • Uncheck the line item Sales from Bonded WH

Errors in Table No.6 of GSTR-1

Errors	Resolutions
• Wrong Disclosure of Export to SEZ / Exports • Originally made under LUT but marked in GSTR 1as With payment of Taxes (WPA) • Sold with payment of taxes, paid taxes in 3B, however in GSTR 1 reported as WOPAY.	• Amendment to be made in the subsequent months, • in Table No.9A • Select old Invoice Number • Retrieve Data • Alter (WOPAY / WPA) accordingly.

Errors in Table No.6 of GSTR-1

Errors

- Export details not filled or wrongly filled
  - Non Disclosure of Export Sales Port code and Shipping Bill No/Bill of Export no

Resolutions

- Amendment to be made in Next month
- If error not corrected the refund would not get processed.
- Proper reconciliation to be made between 3B and GSTR 1

Errors in Table No.6 of GSTR-1

Errors	Resolutions

• Tax mismatch in Exports
   • Export Invoice disclosed with a different rate of tax,
   • Either Higher or Lower
	• Data as per shipping Bill to match with GSTR 1
	
	• Forex conversion in books is of no relevance for GSTR 1
	
	• In Exports Assessable value to be adopted based on Shipping
	
	• All particulars to be matched based on SBN
	
	• Amendment to be made in the subsequent months, Table No.9A

Errors in Table No.7 of GSTR-1

Errors	Resolutions
• Disclosure of B2C sales Included B2B	• Amendment to be made in the subsequent months, • Table No.10 (Change only particular rate of tax and add in the B2B sales) • Special care to be taken for NOT deleting or marking of ZERO to other rates of taxes

Errors in Table No.7 of GSTR-1

Errors	Resolutions
• Disclosure of place of supply (Sate Code 37 to 29)	• Amendment to be made in the subsequent months, Table No.10

Revised/Original State Code (Place of Supply)•

29-Karnataka ▼

Revised/Original State Code (Place of Supp

37-Andhra Pradesh

Errors in Table No.8 of GSTR-1

Errors	Resolutions
• Non disclosure of Nil, Exempt and Non-GST supplies	• Add in table no.8 of subsequent months. • Bifurcation based on Interstate ,Intra state, registered and unregistered • No Addition to be made after March • Missing data to be reported in GSTR 9 Table 5

Errors in Table No.9 of GSTR-1

Errors	Resolutions
• How to move B2B to B2c .	• Make B2b sales "Zero"
• How many times an invoice can be amended?	• Only once,B2b can be amended
• Can GSTIN to be amended?	• Yes GSTIN can be amended
• Can Original Invoice Number amend?	• Invoice number cannot be amended. You can add Correct Invoice Number.

Errors in Table No.10 of GSTR-1

Errors	Resolutions
• How to move B2c to B2b .	• Can reduce the B2c sale and add B2b sale current months with last month date.
• How many times an invoice can be amended?	• B2c sales can amended only once
• Can GSTIN to be amended?	• GSIN Not applicable for B2C
• Can Original Invoice Number amend?	• Invoice number is not reported for B2C

Errors in Table No.11 of GSTR-1

Errors	Resolutions
• Non disclosure of GST paid on Advance in GSTR-1	• In Subsequent months to be add (+) in GSTR-1 Table no.11A

Errors in Table No.11 of GSTR-1

Errors	Resolutions
• Advance Adjusted in the GSTR-3B when invoice is raised , and not disclosed in the GSTR-1	• In subsequent months to be add (+) in GSTR-1 Table no.11B

Errors in Table No.12 of GSTR-1

Errors	Resolutions
• GST on Advance added in the HSN summary	• Subsequent month to be reduced (-) in GSTR-1 Table no.12

Errors in Table No.12 of GSTR-1

Errors	Resolutions
• HSN summary disclosed including CN and DN	• Subsequent months to be Net off in table no.12

Non Disclosure for Outward Supply GSTR-1

- Wrong disclosure of B2C Sales
    - Including DN and CN
    - Ecommerce/ other than ecommerce
    - State and Rate Wise
- Non-Disclosure of Exempted supply
    - State wise Inter-state and Intra-state Registered and un-Registered
- HSN Not updated in the table no 12
    - 0 to 1.5 crores- No HSN
    - 1.5 to 5 crores- 2digit
    - More than 5 crores- 4digit
- Quantity in HSN not disclosed
- Table 13: Document numbers not disclosed

Errors Beyond Circular 26/2017

- HSN Summary
- Wrong reporting / non-reporting of exempted supply
- Document number details (invoice, DN, CN and Self invoice)
- HSN Code along with Advance paid liability?
- HSN Code No duplicates

Technical issues in filing returns

Refresh Issue while filing GSTR-1 and 3B

- While filing GSTR-1 Error is "Summary for filing is not available at the time of submitting the return".
  - While filing through online ,issue prevails – "please try again later " in table no..wise i.e...
    - Table no 7 B2c not updated
    - Table no 9 and 10 Amendment still process
    - HSN code not updated...
    - Document not updated...
  -

Refresh Issue in GSTR-1 and 3B

Refresh Issue in GSTR-1 and 3B

You have records still Under processing/Processed with error status in section : B2B Uploaded by supplier. You may go back and take action on those records before submitting. If you choose to proceed without taking action on the same, system will process your return/statement without considering those records.. Do you want to continue?

● Indicates Man

Due Date - 11/02/2019

CANCEL   PROCEED

s on 14/02/2019 20:41:23.For update click on Generate GSTR1 summary

till Under processing/Processed with error status in section : B2B Uploaded by supplier. You may go back and take ac
ting. If you choose to proceed without taking action on the same, system will process your return/statement without

Issues in GSTR-2A Recon

GSTR-2A Recon

- GSTR-2A is dynamic
- Invoice number mismatch with the books and GSTR-2A
- Consolidated GSTR-2A not available at once
- Vendors uploaded in subsequent months with invoice date of the previous month. Data would reflect in GSTR-2A of the month in which it is filed
  - For example: Invoice date 20-07-2018, filed in Aug'18. Entry would appear in GSTR-2A of Aug'18.

Issues in Refund

Technical Glitches for Refund

- Circular 37/2018:

- Wrong updation of Port Code or SBN – use Table 9 of GSTR-1

- Mismatch between values reported in GSTR-1 vis-à-vis 3B

- Wrong reporting of Zero-Rated to in 3B, properly reported in GSTR-1 overwriting the Validation check

Technical Glitches for Refund

●	Tax paid on an intra-State supply which is subsequently held to be inter-State supply and vice versa	**CREATE**
○	On account of Refund by Supplier of deemed export	CREATE
○	Any other (specify)	CREATE
○	Excess payment of tax	CREATE
○	On Account of Assessment/Provisional Assessment/Appeal/Any other order	CREATE

GST RFD-01A

GST RFD-01A

Tax paid on an intra-State supply which is subsequently held to be inter-State supply and vice versa

Statement 6 •   Click to fill details of Tax paid on an intra-State supply which is subsequently held to be inter-State supply and vice versa

• Indicates Mandatory Fields
Download Offline Utility ▣

Refund Amount Claimed (in INR)

Integrated Tax (₹) •	Central Tax (₹) •	State/UT Tax (₹) •	Cess (₹) •	Total (₹)
₹0.00	₹0.00	₹0.00	₹0.00	0.00

Click to view Electronic Liability Ledger

Note: You may view the Electronic Liability Register that displays your liabilities/ dues of Returns and other than Returns. Hence, you may save this Refund Application and navigate to the dashboard to settle the dues first, or may proceed here to submit the application. Please note that the recoverable dues shall be deducted from the Refund Amount claimed by the Proper Officer while processing the Refund.

Bank Account Number

Select Account Number •   Select ▼

Note: In case you want refund in another preferred bank account which is not appearing in the drop down list, please add that bank account by filing amendment of registered (non-core) form. Please be informed that, the disbursement of refund amount will be credited to the mentioned account here.

Venu & Vinay CAs'

Refund statement 6

Refunds - Statement 6 Upload

tion, an error report will be created on the online portal. Please download the error report and correct the data in your offline tool and generate the JSON ac

Upload invoice details of The supplies having change in POS

CLICK HERE TO UPLOAD

VALIDATE STATEMENT   PROCEED

Important Message

1. Once you fill the details in relevant Tables, Please save the form to proceed to Submit. Please **correct any errors** occured during save before proceeding to submit.

2. Application can be saved at any stage of completion for a maximum time period of 15 days. If the same is not submitted within 15 days from the date of form creation, the saved draft will be purged from the GST database.

Upload Supporting Documents

Enter Document Description

Choose File | No file chosen

- ❶ Only PDF file format is allowed.
- ❶ Maximum file size for upload is 5MB.
- ❶ Maximum 4 supporting documents can be attached in the application. The remaining documents can be handed over in hard copy during personal hearing.

Note: Please make sure you have a validated statment and all the data filled to enable submit button

BACK   SAVE   PREVIEW   SUBMIT

Excess payment

○	Any other (specify)	CREATE
◉	Excess payment of tax	CREATE
○	On Account of Assessment/Provisional Assessment/Appeal/Any other order	CREATE

Please select Tax period for which the application is to be filed:

Tax Period

ℹ Please select months starting from registration date or post registration date in month dropdown.

Financial Year •

| Select ▾ |

Month •

| Select ▾ |

Details of excess payment

Thank You

For Clarifications, mail to
venu@vnv.ca